

OLYMPIC TOWER CONDOMINIUM
VARIOUS METHODS AVAILABLE TO PAY YOUR
MONTHLY COMMON CHARGES

All questions regarding billing, current charges due and payment history can be answered by emailing bill2790@ellimanpm.com, the A/R division of Douglas Elliman Property Management (the managing agent for Olympic Tower Condominium).

All other questions having to do with common charges should be directed to the managing agent, John Carpentieri at 212.350.2896 or John.Carpentieri@ellimanpm.com.

Personal Check:

Each month you will receive a bill for your common charges. You may issue a personal check in the amount indicated on the bill. Please include your Resident ID # (which can be found on your bill) in the memo section of the check. Place the check in the envelope provided, add postage and mail accordingly.

On-Line Banking:

Using your computer, go to your bank's on-line bill paying system and set up the payment details. The bank will debit your designated account, issue a physical check every month and send it to Douglas Elliman Property Management.

You will need to provide the bank with the following information:

1. The address where the check will be mailed: Douglas Elliman Property Management, 675 Third Avenue, 6th Floor, New York, NY 10017, Attn: IA);
2. Your Resident ID # needs to be written in the memo section of the check.
3. The amount of the common charge authorized to pay.

Wire Transfers:

Wire transfers are not accepted.

On-Line Services: Go to www.ellimanpm.com and click on "Make Payments." You will need your Resident ID # (from your bill) to setup an account. Once you establish your on-line account you can also go directly to www.rentpayment.com for either of the payment methods, below.

1. eCheck Payment – Set up either one-time payment or recurring monthly payments. No service charge.
2. Credit Card Payment - Pay with VISA, MasterCard or Discover and receive an email confirmation. You can also pay by phone at 866.289.5977. These payments carry a fixed service charge, paid by owner that will be disclosed at the time you finalize the transaction.