

## HOT WORK PROTOCOL

Revised11-13-12

Olympic Tower Condominium  
641 Fifth Avenue  
New York, New York 10022

212.486.9400 x1 – Management  
212.486.9400 x2 – Engineering Department

Olympic Tower Condominium (OTC) considers fire life safety a very serious matter and strictly adheres to FDNY rules requiring Certificates of Fitness, as listed below, when:

1. **Fuel/oxygen tanks are brought into the building.** A member of our Engineering Department must check you into the building and no tanks may remain on the premises overnight.
2. **Open flame work is performed anywhere in the building.** In order to perform open flame work, the technician must maintain a valid FDNY Torch Use **G-60** - Torch Use of Flammable Gases For Hot Work Operations G-60 COF (Replaces G-38 and G39) with the on-site management office

### AND

a second technician must maintain a valid FDNY Fire Guard **F-60** – Fire Guard for Torch Operations and Construction Sites (Replaces F-93, F-29, F-30) COF with the on-site management office.

3. **Work being performed may generate sparks anywhere in the building.** In order to perform work that can produce sparks, a valid FDNY Fire Guard **F-60** – Fire Guard for Torch Operations and Construction Sites (Replaces F-93, F-29, F-30) COF will be required.

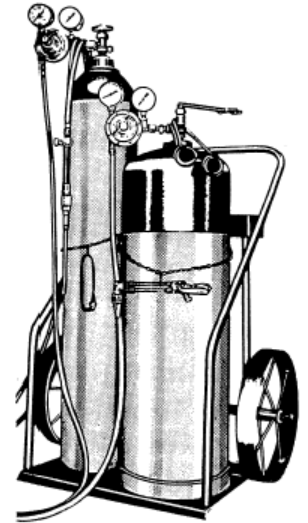
## HOT WORK PERMIT

When performing work as described in Items 2 and 3, above, **do NOT start any work until a member of the Engineering Department has issued you a Hot Work Permit.** Said permit will require additional life safety measures by the contractor (see sample on Page 3).

## POWER ACTIVATED (AMMUNITION) TOOLS

In order to use Powder Activated (Ammunition) Tools, the technician must maintain a valid FDNY E-21 COF with the on-site management office.

**IF YOU ARE TRANSPORTING ONE OF THESE...**



**STOP**

FIRE PREVENTION PROTOCOL REQUIRES THAT YOU ARE CHECKED INTO THE BUILDING BY A MEMBER OF THE ENGINEERING DEPT.

THANK YOU FOR YOUR COOPERATION


# HOT WORK PERMIT

**STOP!**

Avoid hot work or seek an alternative/safer method, if possible.

This *Hot Work Permit* is required for any temporary operation involving open flames or producing heat and/or sparks. This includes, but is not limited to: brazing, cutting, grinding, soldering, torch-applied roofing and welding.

3669726

Instructions	Part 1
<p><b>1. Firesafety supervisor:</b></p> <p>A. Verify precautions listed at right (or do not proceed with the work).</p> <p>B. Complete and retain Part 1. (Part 1A is for quality assurance documentation, if necessary.)</p> <p>C. Issue Part 2 to person performing hot work.</p>	<p style="text-align: center;"><b>Required Precautions Checklist</b></p> <p><input type="checkbox"/> Available sprinklers, hose streams and extinguishers are in service/operable.</p> <p><input type="checkbox"/> Hot work equipment in good working condition.</p> <p><b>Requirements within 35 ft. (11 m) of hot work</b></p> <p><input type="checkbox"/> Flammable liquid, dust, lint and oily deposits removed.</p> <p><input type="checkbox"/> Explosive atmosphere in area eliminated.</p> <p><input type="checkbox"/> Floors swept clean.</p> <p><input type="checkbox"/> Combustible floors wet down, covered with damp sand or fire-resistive sheets.</p> <p><input type="checkbox"/> Remove other combustible material where possible. Otherwise, protect with FM Approved welding pads, blankets and curtains, fire-resistive tarpaulins or metal shields.</p> <p><input type="checkbox"/> All wall and floor openings covered.</p> <p><input type="checkbox"/> FM Approved welding pads, blankets and curtains installed under and around work.</p> <p><input type="checkbox"/> Protect or shut down ducts and conveyors that might carry sparks to distant combustible material.</p> <p><b>Hot work on walls, ceilings or roofs</b></p> <p><input type="checkbox"/> Construction is noncombustible and without combustible covering or insulation.</p> <p><input type="checkbox"/> Combustible material on other side of walls, ceilings or roofs is moved away.</p> <p><b>Hot work on enclosed equipment</b></p> <p><input type="checkbox"/> Enclosed equipment cleaned of all combustible material.</p> <p><input type="checkbox"/> Containers purged of flammable liquid/vapor.</p> <p><input type="checkbox"/> Pressurized vessels, piping and equipment removed from service, isolated and vented.</p> <p><b>Fire watch/hot work area monitoring</b></p> <p><input type="checkbox"/> Fire watch will be provided during and for 60 min. after work, including any break activity.</p> <p><input type="checkbox"/> Fire watch is supplied with suitable extinguishers, and where practical, a charged small hose.</p> <p><input type="checkbox"/> Fire watch is trained in use of equipment and in sounding alarm.</p> <p><input type="checkbox"/> Fire watch may be required in adjoining areas, above and below.</p> <p><input type="checkbox"/> Monitor hot work area for an additional three (3) hours after the 60-min. fire watch.</p> <p><b>Other precautions taken:</b></p> <p><input type="checkbox"/> _____</p> <p><input type="checkbox"/> _____</p>
<p>Hot work by</p> <p><input type="checkbox"/> Employee</p> <p><input type="checkbox"/> Contractor _____</p>	
<p>Date _____</p> <p>Job number _____</p>	
<p>Location/building and floor _____</p>	
<p>Nature of job _____</p>	
<p>Name (print) and signature of person performing hot work _____</p>	
<p>I verify the above location has been examined, the precautions checked on the Required Precautions Checklist have been taken to prevent fire, and permission is authorized for this work.</p>	
<p>Name (print) and signature of firesafety supervisor/operations supervisor _____</p>	
<p><b>Permit Expires</b> _____</p>	<p>Date _____</p> <p>Time _____ a.m. / p.m.</p>
<p><b>Note: Emergency notification on back of form. Use as appropriate for your facility.</b></p>	
<p>To order additional hot work permits or other FM Global resources, order online 24 hours a day, seven days a week, at <a href="http://www.fmglobalcatalog.com">www.fmglobalcatalog.com</a>.</p>	
<p> F2630 (REV. 6/07) Printed in USA (6/07) © 2003-2007 FM Global All rights reserved.</p>	